



Jewelry & FINE METALS



### **Protocols for Individuals using the Jewelry and Fine Metals Studio**

In order to make the Jewelry Studio as safe an environment as possible during the COVID-19 pandemic, we require each person using the studio to read and sign this document. By signing it, you agree to observe the following protocols. Please cooperate with the monitor and others in the studio and be mindful of your actions. The monitor has the authority to ask you comply with these protocols and to ask you to leave if you do not.

*While in the jewelry studio, you must:*

- Wash your hands on entering the studio.
- Wear a mask at all times.
- Maintain social distancing of 6 feet.
- Use only beverage containers with lids and keep them at your bench.
- Eat in the common area on the lower lever or outside of BARN.
- A monitor will assist you in find the bench that is closest to the tools or equipment that you will be using.

*While working in the studio, please:*

- Keep all hand tools used during the session at your bench and sanitize them before replacing them in the cabinet.
- For large equipment, clean the handles and any parts that you touched when you step away from the equipment or finish using it. Instructions for cleaning are posted by the equipment.
- For lapidary equipment, bring your own towels. The studio will have towels for purchase if you forget yours. Wear gloves when using shared items such as templates.
- When using the tools that are positioned around the perimeter of the studio, use them as quickly as possible and stay facing away from people using nearby benches. Clean them when you finish using them.
- Wear gloves when cleaning tools and putting sanitized tools away.

*Before leaving the studio, you must:*

- Clean your bench, any tools that stay at the bench, and the chair. BARN will provide cleaning materials.
- Take any personal trash or recycle items home with you.
- Place any studio-related trash and recycle in the bins provided.