



Executive Director

Bainbridge Artisan Resource Network (BARN), a rapidly growing artisan center located on Bainbridge Island, Washington is seeking a visionary leader to help shape the future of our open, intergenerational community of learners and makers. In June of 2017 BARN opened its new 25,000 square foot facility, featuring eleven artisan studios offering instruction in everything from Book Arts to Woodworking. It is poised to become a destination for hands-on learners and makers from throughout the region and the country.

The Opportunity

We are seeking an innovative leader with a passion for hands-on craft and education to take BARN into the next phase of our growth. A talented motivator and team-builder will be energized by this opportunity to shape our organization to best serve its existing community of more than 1,000 individual and family members, and to attract new members, instructors and learners. The Executive Director (ED) will expand BARN's ability to bring craft and creativity into people's lives, and to build an inspiring and nurturing community. For more information see BainbridgeBARN.org

Responsibilities

The ED reports to and partners with the Board of Directors, and has the overall responsibility of managing the day-to-day activities of the organization and of fostering a healthy and sustainable culture consistent with BARN's shared values. The ED will manage all operations, financial transactions, marketing, fundraising and strategic planning. Duties and responsibilities of the ED include but are not limited to the following:

- Lead the development of BARN programs and oversee their implementation.
- Develop organizational and financial plans with the Board of Directors, Studio Leads, and Staff.
- Work with the Board, Studio Leads and Staff to prepare an annual operating plan that includes a yearly budget.
- Actively encourage BARN membership and participation through effective marketing and engagement programs.
- Identify and cultivate BARN donors and encourage stewardship. Lead fundraising initiatives and events.
- Oversee the recruitment of volunteers to fill appropriate and necessary roles.
- Work with the Board to shape and implement a long-range strategy that achieves BARN's mission, and ensure ongoing progress toward goals.
- Develop, maintain, and supervise a high-performing staff, both paid and volunteer.
- Prepare operating policies and procedures for presentation to BARN's Board for review and approval.
- Supervise the ongoing maintenance of BARN's facility and equipment and the policies regarding their use and safe operation.

Qualifications

- Bachelor's degree or higher, plus successful completion of relevant professional development courses.
- Proven history of success in a leadership position responsible for overseeing the operations of a nonprofit organization and a large facility while maintaining solid relationships with staff, board, donors and community.
- A minimum of ten years of successful senior level management experience, with a track record of effectively leading and regionally or nationally scaling a performance- and outcomes-based organization and staff.
- Ability to point to specific examples of having developed and implemented strategies that led an organization to its next stage of growth.
- Successful resource development, fundraising and philanthropy experience.
- Past success working with a Board of Directors as both a direct report and a partner.
- Significant experience as a paid or volunteer leader at a nonprofit organization, with a demonstrated ability to coach staff, manage, and develop high performance teams.
- A solid knowledge of accounting, budgeting, financial management and marketing.
- Successful track record in leading the process of ongoing strategic planning.
- Extensive experience in public speaking/public relations.
- An entrepreneurial spirit, preferably including experience developing and implementing public-private partnerships to achieve community-wide social and economic goals.

To Apply

Qualified individuals may apply confidentially by submitting a resume and cover letter as Word or PDF attachments.

Please send materials to jobs@bainbridgebarn.org .

BARN is an Equal Opportunity Employer.